

My Employment Experiences

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About Me

VCU ACE-IT in College

- Gained work experience
- Made friends
- Graduated in May 2019

My Goals

- Permanent job as an office assistant or a mentor/ public speaker

My dream

- Publish my book: *I'm a living Miracle*

Job Experience

Internships

- Bellemeade Community Center
- Partnership for People with Disabilities

Jobs

- Finance Operation Assistant and Administrative Assistant

My strengths on the job good at:

- Answering phones
- Organizing files
- Taking details from voice-mail for supervisor or coworkers

My supervisor gave me notes on a notepad that told me

- Her work needs
- My assignments

We used Zoom to discuss assignments

Using a Job Coach

My job coach would check on me on a regular basis to see if I needed any assistance with any of my assignments most of time was independently knowing how to do my assignments.

I had my job coach contact info if I did need any assistance on a assignment.

Recommendations for Employers

- My hopes is that employers will how job coaches assist people with disabilities from time on job site
- My hope is for employers to hire more people who has a disability.
- Don't look at the disability
- Train people with disabilities on the job to see what that person capable of doing on the job first